



Mechanics and Guidelines for Paper Presentation

A. Qualifications

1. All interested individuals under the Regional Offices, State, Universities and Colleges (SUCs) in the Region 3 are qualified to submit paper for presentation.
2. The research must be related to Statistics and must encapsulate at least one of the following key areas:
 1. Housing, Waste, and Connectivity
 2. Water, Energy, and Agriculture
 3. Social, Education, and Health

B. Submission and Selection

1. Interested presenters should submit the abstract of their paper using this link: https://bit.ly/2023CLResearchCon_Abstract
2. The abstract should have a maximum of two hundred fifty (250) words, and it must be written in English in MS Word Times New Roman 12 format, typed single-spaced in A4 size with one inch margin on all sides, and must not exceed three pages. (See *attached sample*).
3. The technical committee of PSA and PSAU will hold a screening of the applications based on the submitted abstract.
4. At least six (6) research papers from each area will be selected for presentation.
5. Authors of selected papers for presentation shall submit the full paper not later than 29 September 2023.

C. Full Paper

1. The full paper should follow the IMRAD format which is subdivided into the following sections:
 - title
 - authors and institutional affiliations
 - abstract
 - introduction
 - methodology
 - results and discussion
 - conclusion and recommendations
 - reference list/literature cited
 - appendices (optional)
2. The full paper should be written in MS Word Times New Roman 12 format, typed single-spaced (zero spacing before and after paragraph) in A4 size with one inch margin on all sides, and must not exceed should not be more than 15 pages excluding appendices and no more than 5000 words.
3. Main section headings should be in bold face, UPPERCASE, and aligned on the left.
4. Subheadings should be sentence-cased, bold case, italicized, and aligned on the left.
5. Page number should be on the upper right corner of the page.
6. Do not separate pages from the main sections.
7. The title should be at the top of the first page, 14 points, centered, single spaced, and in UPPERCASE.
8. The authors should be in sentence case, 12 points, single spaced, centered, and with superscript number for institutional affiliations placed after the authors' names.



9. The institutional affiliations and address of authors should be in sentence case, 11 points, single spaced, centered, and superscript number placed before the institutional affiliations and address.
10. The abstract should have a maximum of two hundred fifty (250) words in 11 points font size. Below the abstract after the blank line, are the three to five (3 to 5) keywords with indentation. The “Keywords:” label should be italicized while the actual keywords are not italicized and written in lowercase letters each is separated by commas.
11. Figures and tables should follow the APA 7 style.
12. Only the citations used in the paper should be included in the reference list. References should be alphabetically arranged. (*See attached sample*).

D. Presentation Proper

1. The manner of presenter will be in parallel sessions of the three (3) areas.
2. The presentation must be concise and should only contain significant parts such as brief background of the study, statement of the problem, methodology, results, discussions, and conclusions. Other parts (like theoretical framework, hypotheses, significance of the study, and recommendations) are optional.
3. The presenter may use any platform in presenting his/her paper. However, the use of Microsoft PowerPoint is highly suggested.
4. A copy of the presentation should be submitted a day before the research convention.
5. Should any of the participant will use internet connection, he/she must inform the committee a day before the convention.
6. Each presenter is given 15 minutes for presentation.
7. Three visual signages will be shown during the presentation: **GREEN** for “Start”, **YELLOW** for “2 minutes Remaining”, and **RED** for “Stop”.
8. The evaluators/judges may only ask two (2) questions per participant right after the presentation.

E. Selection of Winners

1. One winner of Best Paper and one winner of Best Presenter will be selected for each area.
2. There will be three (3) judges for each area.
3. The criteria for judging for the Best Presenter are as follows:

Originality/Novelty/Creativity/Innovativeness	20%
Significance/Impact/Contribution	20%
Clarity of Oral Presentation	35%
Mastery of the Problem/Ability to Answer Questions	25%
Total	100%

4. The criteria for judging for the Best Paper are as follows:

Content (Completeness, Accuracy, Relevance)	35%
Structure and Writing	35%
Readability/Mechanics/Referencing	30%
Total	100%

5. The decision of the evaluators/judges is final and irrevocable.
6. The winners will receive cash prizes, certificate of award, and tokens.

[illegible]



Sample formatted full paper:

SAMPLE TITLE OF PAPER

Name O. Author¹, Name O. Author² and Name O. Author³

^{1,2}Name of First & Second Authors' Institutional Affiliation & Address

³Name of Second Author's Institutional Affiliation & Address

ABSTRACT

The abstract should have a maximum of two hundred fifty (250) words. The abstract should have a maximum of two hundred fifty (250) words. The abstract should have a maximum of two hundred fifty (250) words. The abstract should have a maximum of two hundred fifty (250) words.

Keywords: sample, keywords, three to, five, sentences

INTRODUCTION

The quick brown fox jumps over the lazy dog. The quick brown fox jumps over the lazy dog. The quick brown fox jumps over the lazy dog.

Subheading

The quick brown fox jumps over the lazy dog. The quick brown fox jumps over the lazy dog. The quick brown fox jumps over the lazy dog.

METHODOLOGY

Subheading

The quick brown fox jumps over the lazy dog. The quick brown fox jumps over the lazy dog. The quick brown fox jumps over the lazy dog.

RESULTS AND DISCUSSION

Subheading

The quick brown fox jumps over the lazy dog. The quick brown fox jumps over the lazy dog. The quick brown fox jumps over the lazy dog.

Figure 1

Sample figure title in sentence case

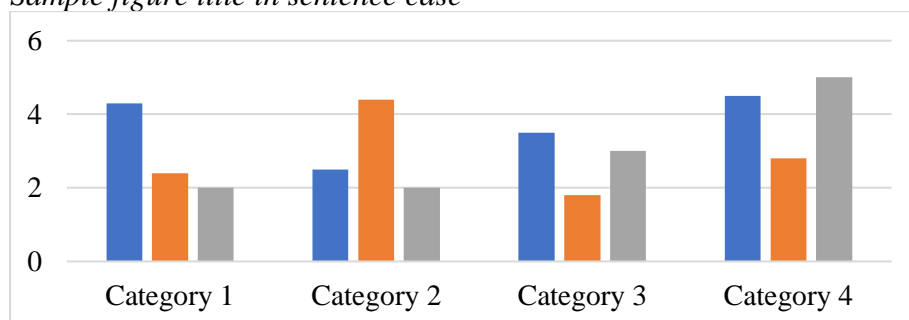




Table 1

Sample title of a table in sentence case

Column Heading	Column Heading	Column Heading
x	x	x
x	x	x
Total	x	x

*Asterisk/s for footnotes in 10 points

CONCLUSION AND RECOMMENDATIONS

The quick brown fox jumps over the lazy dog. The quick brown fox jumps over the lazy dog. The quick brown fox jumps over the lazy dog.

REFERENCES

All lines after the first line of each entry in your reference list should be indented one half inch from the left margin.

The sequence should be in alphabetical order by author's surname preceding the initials, or the first significant word of the title for items without author.

APPENDICES (if any)