



REPUBLIC OF THE PHILIPPINES
PHILIPPINE STATISTICS AUTHORITY
 Zambales Provincial Statistics Office

REQUEST FOR QUOTATION

The Philippine Statistics Authority Region III Bids and Awards Committee (BAC) will undertake a Negotiated Procurement- Lease of Real Property and Venue for the **Procurement of Food and Venue for the Philippine Identification System Step 2 Refresher Training**, in accordance with Section 53. 9 of the Implementing Rules and Regulations of Republic Act No. 9184. The details of the project are as follows:

Name of Project:	Procurement of Food and Venue for the Philippine Identification System Step 2 Refresher Training
Brief Description:	Lease of venue, inclusive of food and facilities for 4 days (See Annex A for specification)
Approved Budget for the Contract:	PhP 144,000.00

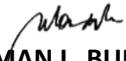
Interested suppliers are required to submit their valid and current Mayor's Permit, Latest Income/Business Tax Return, PHILGEPS Registration Number and duly accomplished Annexes A (Statement of Compliance to the Technical Specifications) and B (Financial Bid Submission Form)

Bidders may submit their quotation and eligibility documents at #47 Gordon Avenue, Pag-asa, Olongapo City.

Award of contract shall be made to the lowest quotation, which complies with the minimum description as stated above and other terms and conditions stated in the price quotation form. Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by the bidder or his/her duly authorized representative/s.

The deadline for submission of quotation and eligibility documents is on **09 February 2021, 5:00 PM.**

For inquiry, you may contact us at tel. no. (047) 602-3070 or e-mail us at psazambales@gmail.com


NORMAN L. BUNDALIAN
 Chief Statistical Specialist
 Zambales PSO Sub-TWG, Head

STATEMENT OF COMPLIANCE TO THE TECHNICAL SPECIFICATIONS

Note: Bidders must state either “COMPLY” or “NOT COMPLY” in the column “Statement of Compliance” against each of the individual parameters of each specification stating the corresponding performance parameter of the service/equipment offered.

Item	Specification	Statement of Compliance
I	Availability	
	Date of activity/event: 11-14 February 2021	
II	Location and Site Condition	
	1 Accessibility	
	2 Parking Space	
III	Neighborhood Data	
	1 Sanitation and health condition	
	2 Police and fire station	
IV	Venue (within the vicinity of Subic Bay Freeport Zone, Olongapo City)	
	1 Structural Condition	
	2 Functionality	
	a. Function Room (set-up, capacity, etc.)	
	<ul style="list-style-type: none"> • One (1) required spacious function room that could accommodate a minimum of 25 pax and enough to house 10 training kits (20 square meters space for each training kit) • Provision of one (1) smaller function room for immediate meetings and sessions • Would allow strict adherence to physical distancing (1-2 meter distance between participants) • Soundproof, air-conditioned, and well-lit function rooms • Provides free-flowing coffee/tea, drinking water • Provides pica-pica during training hours • With free strong wi-fi access • With whiteboard and markers • Sanitize function room every after session, provision of alcohol in the venue • Could allow extended hours of training (can accommodate participants from as early as 7 am up until 12 midnight) 	
	c. Light, ventilation and air conditioning	
	<ul style="list-style-type: none"> • well-lighted, well-ventilated, well-air conditioned function rooms 	
	d. Other requirements	
	<ul style="list-style-type: none"> • Banquet arrangement in the function room • The hotel has not been used as a quarantine facility during the community quarantine period 	
	3 Facilities	
a. Water Supply and toilet and bathroom		
Function room should be accessible to the rest room		
b. Lighting system		
c. Elevators		
d. Fire escapes		
e. Strong internet connection		
f. Audio Visual equipment - provides projectors, microphones, extension wires with no additional charge of electricity;		

	4	Other Requirements	
		a. Maintenance	
		b. Security	
	5	Catering Services	
		<ul style="list-style-type: none"> ➤ 3 viands (2 servings of meat, 1 serving of vegetable, soup, rice, dessert and drinks) ➤ Food restriction <ul style="list-style-type: none"> • No food restrictions ➤ Provision of free breakfast and dinner for the trainers (8 pax for 4 days) 	

I hereby certify to comply with all the above Technical Specifications

Name of Company

Signature over Printed Name
Authorized Representative

Date: _____

FINANCIAL BID SUBMISSION FORM

Date: _____

Sir/Madam:

After having carefully read and accepted the terms and conditions in your Request for Quotation, hereunder is our quotation for the food, venue and facilities for **the Procurement of food and venue for the Philippine Identification System Step 2 Refresher Training:**

Particular	Amount
Lease of venue, inclusive of food and facilities Guaranteed: 24 pax for Day 1 to Day 4	Php _____ (VAT Inclusive)
TOTAL	Php _____ (VAT Inclusive) In words: _____ _____

Very Truly Yours,

 Name of Company

 Signature over Printed Name
 Authorized Representative

Date: _____